

# **JORHAT ENGINEERING COLLEGE**

## **HOSTEL RULES**

The rules and regulations, as follows, are framed to ensure that the hostel property is protected; student staying in the hostel is comfortable in a conducive environment for healthy living and discipline is maintained amongst the inmates. All the boarders and the parents/guardians of the boarders are asked to go through the rules. The boarders are asked to follow the rules religiously. Violation of any of the rules will be dealt with very seriously and specific actions as stated will be taken.

1. The Student is required to disclose all past medical history at the time of admission.
2. Room allotment shall be done by the hostel authorities. Students shall not interchange their room with another into vacant room/ bed without prior written permission from the hostel Superintendent. The hostel Superintendent has the right to shift any student from his/her room to another room in the hostel.
3. Student must clear the dues regularly. Cases of arrears will be referred to the parents/Guardians telephonically. A cumulative fine (fixed by hostel authority) will be charged on all kinds of arrear amount after the mess meeting of every month.
4. A student shall have to vacate the hostel within five days of completion of her/his final year examination. Any extra day will be charged as per norms and for such extra days, prior written permission from the hostel Superintendent is required. In case a student does not vacate her/his room, the belongings will be removed from the room and room will be locked by the hostel Superintendent with no responsibility of the Management for the loss, if any. Also, a strict disciplinary action shall be initiated against such disobedience.
5. Students expelled from the institutes will also be expelled from the hostel and hostel fee will not be refunded.
6. Dining Hall Timing-
  - a) Breakfast- 6:30 to 7:15 am (Sunday & Holiday: 6:30 to 8:15 am)
  - b) Lunch: 11:45 am to 1:15 pm
  - c) Dinner: 8:30 to 9:30 pm (winter 9:00 to 10:00 pm (Summer)
7. Dress Code for Dining Hall: Nobody will be allowed to take meal in informal dress (e.g. *Lungi, Gangi* and in bare body or as framed by individual hostel).
8. No food will be served in the rooms of the hostel for any student unless a certificate is produced from the Medical Officer to the effect that the students' condition requires the food to be served in their rooms.

9. Students are not permitted to cook any food on their own accord in the messes or in their rooms.
10. No student can claim mess reduction unless he/she had intimated his/her absence to the concerned mess manager in advance and got prior written approval.
11. The Student is personally responsible for safety of their all valuables.
12. All furniture and fixture in the rooms allotted to the student must be cared for properly. The student will be required to pay the original cost if any item is found damaged or missing from their room due to careless / negligent handling. The student will also be required to pay the charges of the repair of an item.
13. Electric appliances shall not be permitted in the room, defiance of which shall enable the Hostel Superintendent to confiscate the gadget forthwith.
14. The lights in the bathroom should be used only as and when necessary and shall be switched off, when the bathroom is not in use.
15. While leaving the room, students should take care to switch off the lights and fans without fail. In case of default on this account, a reasonable fine per default occasion will be imposed by the Hostel Superintendent.
16. The student should not leave taps open when the taps are dry, as it will result in subsequent loss of water and further aggravate the water problem.
17. The Hostel Superintendent or any other Officials/staff of the institute may at their discretion inspect /check any room or student's belongings living there in any time of the day or night.
18. Ragging in any form whatsoever is strictly BANNED. It is a cognizable offence and violation will invite action as per law of the land, in addition to expulsion from the institute.
19. Being a silent spectator and not reporting/stopping others indulging in ragging is also an offence and will invite similar disciplinary action.
20. Accepting/undergoing ragging and not reporting this is also an offence. Students should report any such incident immediately to any member of the Anti-Ragging Committee / Hostel Superintendent / Principal directly at any time of the day / night.
21. The student shall not bring, store, possess, consume and/or drink any alcohol/ intoxicating drink, drug or substance of any kind what so ever and/or smoke in the room and/or any part of premises. An occurrence of such behaviour shall invite strict disciplinary action leading to expulsion from Hostel, rustication from the Institute and action as per law of land.
22. No gambling of any kind whatsoever shall be allowed on the premises of the hostel. Any violation of this Rule will invite action as per law of the land, in addition to expulsion from the institute.

23. Any act of uploading derogatory remarks or image ridiculing a person in eyes of other against the Institute or any other person or organization will invite disciplinary action. Student should strictly refrain from indulging in any act of violating the code of internet use.
24. The student shall not indulge in any political or communal activity which is detrimental to the law and order and/or against the Government. Students shall not carry on any propaganda or publicity of any nature whatsoever in respect of any political or communal matters.
25. Any type of storage or possession of firearm, ammunition, explosive and inflammable goods on the premises of the hostel is strictly prohibited. Violation of the rule will lead to expulsion from hostel and institute.
26. Vehicles of any kind is strictly prohibited in the hostel. Violation of the rule will lead to expulsion from hostel.
27. Any manner of festivities and noise making/celebrations, which may cause disturbance to other inmates in the hostel premises, will not be allowed without permission from the hostel Superintendent.
28. Each boarder has to personally sign the attendance register every day between 8:00 pm 8:30 p.m. or as framed by individual hostel. After such prescribed time, the student is not allowed to go out of the hostel without information to hostel superintendents. Hostel monitor will track such record and he/she will report to hostel Superintendent.
29. Moving out at night from the hostel shall be permitted only when there is written permission from the Superintendent In case of medical emergency, student/ hostel monitor will contact the Hostel Superintendent directly.
30. Hostel boarders must submit leave application to the hostel Superintendent mentioning the period of leave of absence from hostel and obtain permission, if he/she has to remain absent in the hostel. Hostel superintendent will intimate the leave of absence to the local guardian/ parents. In some situations, parental consent is mandatory and this will be decided by the superintendent.
31. Only regular boarders who are currently studying in odd/even semester are allowed to stay in the hostel. Ex-boarders or any other person is not allowed to stay in the hostel. However, relatives and ex-boarders are allowed to visit in the hostel up to 7 PM. Entry of female is strictly prohibited in the boy's hostel. Only guardian will be allowed after taking due permission from the hostel superintendent. Monitors of each hostel will strictly enforce the above clauses and they will immediately inform the hostel superintendent/ authorities if any clause is found violated.