

MINUTES OF THE 2nd MEETING OF THE BOG OF JORHAT ENGINEERING COLLEGE, JORHAT

Day & Date : Monday, 25th February, 2019

Time: 11 AM - 2 PM

Venue : Jorhat Engineering College, Jorhat

Members Present:	1. Mr. Abhijit Barooah	:	Chairman
	2. Dr. Reeta Sarmah	:	Member Secretary
	3. Mr. Subodh Kalita	:	Member
	4. Mr. Sandip Sanyal	:	Member
	5. Dr. Chitralkha Mahanta	:	Member
	6. Dr. Rupam Baruah	:	Member
	7. Dr. Prasanna Kr. Khaund	:	Member
	8. Dr. Diganta Hatibaruah	:	Member

Agenda No. 1 : Chairman takes the Chair :

Mr. Abhijit Barooah, Chairman presided over the meeting.

Agenda No.2 : Grant of leave of absence, if any :

Leave of absence was granted to Dr. Shyamanta Moni Hazarika, Dr. S. Murali Mohanand Secretary to Govt. of Assam, Higher Education Department.

Agenda No.3 : Confirmation of the minutes of the last meeting (1st BOG) held on 8-12-2018.

The minutes of the 1st BOG Meeting held on 08/12/2018 is confirmed, since no comment has been received from any members on the same.

Agenda No.4 : Inclusion of members in BOG

1. The BoG approved to permanently invite the Principal of Malnad Engineering College, Hassan, Karnataka (mentor institution under TEQIP-III) or his representative to the meetings of BoG.
2. The BoG approved the inclusion of Dr. P.K. Khaund, HOD, Civil Engineering Department, Jorhat Engineering College as a member in BoG.

Agenda No.5 : Discussion on crisis of faculty after end of TEQIP-III.

1. The BoG advised the College authorities to take up and continuously pursue with Govt. of Assam for filling up of vacant sanctioned posts and also for creation of additional sanctioned posts in order to meet the student-faculty ratio as per NBA norms.

2. The BoG desired that the next BoG meeting should be held in Guwahati in the office of the Secretary, Higher Education Department and advised the Principal, JEC to obtain necessary consent and convenient date for the same.

Agenda No.6 : Discussion for enhancing revenue generation

1. The BoG advised the Principal, Jorhat Engineering College to make an estimate of the expenditure to be incurred for running the institution for a period of five years. This estimate should be prepared under different heads and should be placed in the next BoG meeting for a decision on fees enhancement.
2. The BoG notes that there is shortage of space in the current academic buildings and advised the Principal, Jorhat Engineering College to approach NRL or any other funding agency for construction of a building for housing laboratories, particularly for the new equipment to be procured.

Agenda No.7: Approval of Travel for attending various meetings/workshops/training programmes etc. by BOG members / Faculty/Staff/ Student

Details were placed before the Board (Annexure -I). The Board noted the same and approved post facto.

Agenda. No.8 : Review of activities under TEQIP-III :

Dept of Civil Engineering, Jorhat Engineering College and Civil Engineering Dept of Malnad College of Engineering, Hassan, Karnataka organized a 2-day International Conference on Infrastructure Development(ICID-2018) during 21-22nd December, 2018. The expenditure incurred from TEQIP fund is Rs. 11,80,447.00
Detail outcome form the international conference was placed before the Board (Annexure -II). The Board noted the same and approved post facto.

Agenda No. 9 : Approval on Increment of salary for TEQIP Faculty

The Board approved the increment of salary for TEQIP Faculty who have completed one year at Jorhat Engineering College as per the norms and guidelines provided by NPIU, MHRD (TEQIP-III).

Agenda No. 10 : Procurement of equipments sanctioned by SPIU and NPIU :

1. The packages for procuring laboratory equipment that are already sanctioned by SPIU and NPIU and ready for initiation through PMSS (Procurement Management Supporting System) were placed before BOG for discussion(Annexure III). After detail deliberation the Board approved the same.
2. The BoG suggests that the institution should procure software with perpetual license so that future up gradation and maintenance can be done at no additional cost.

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Principal

Jorhat Engineering College
Jorhat 7

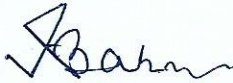
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3. The BoG suggests that the amount charged for Annual Maintenance Contract (AMC) should also be considered at the time of selecting a vendor during procurement.

Agenda No. 11 : Any other matter with approval of Chairman:BOG suggested that Principal JEC should assign one or more persons to regularly follow up its proposals with Govt. of Assam and other agencies.

Agenda No. 12 :Vote of Thanks :

There being no other items, the meeting ended with a vote of thanks to the Chair.



Signature
Chairman B.O.G
Jorhat Engineering College

Dated : 25/02/2019
Place : Jorhat



Signature
Principal
Jorhat Engineering College

Principal
Jorhat Engineering College
Jorhat 7