

**MINUTES OF THE 5th MEETING OF THE BOG OF JORHAT
ENGINEERING COLLEGE, JORHAT**

Day & Date :Saturday, 23rd November, 2019

Time: 11 AM - 2 PM

Venue :Hotel Gateway Grandeur, Guwahati

Members Present:

- | | | |
|---|---|------------------|
| 1. Mr. Abhijit Barooah | : | Chairman |
| 2. Dr. Recta Sarmah | : | Member Secretary |
| 3. Dr. Chitralekha Mahanta | : | Member |
| 4. Mr. Sandip Sanyal | : | Member |
| 5. Dr. S. Murali Mohan | : | Member |
| 6. Dr. Vimlesh Kumar Soni | : | Member |
| 7. Dr. Prasanna Kr. Khaund | : | Member |
| 8. Dr. Rupam Baruah | : | Member |
| 9. Dr. Diganta Hatibaruah | : | Member |
| 10. Dr. K S Jayantha
Principal,
Malnad College of Engineering | : | Invite |
| 11. Dr. Mukul Chandra Bora
SPA (North East) | : | Invite |

Agenda No. 1 : Chairman takes the Chair :

Mr. Abhijit Barooah, Chairman presided over the meeting.

Agenda No.2 : Grant of leave of absence, if any:


Leave of absence was granted to Dr. Shyamanta Moni Hazarika and representative member of Govt. of Assam, Higher Education Department.

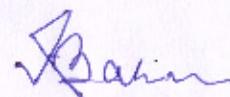
Agenda No.3 : Confirmation of the minutes of the last meeting (4th BOG) held on 07-09-2019.

The minutes of the 4th BOG Meeting held on 07/09/2019 is confirmed.

Agenda No.4: Action Taken Report on the minutes of last BoG meeting

1. A member from the All India Council for Technical Education is yet to be included in the BoG. The principal, JEC is advised to communicate with the AICTE in this regard.


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Report: AICTE has nominated Dr. Vimlesh Kumar Soni, Associate professor, Dept. of Mechanical Engg. MANIT, Bhopal 462003 as AICTE representative in the BOG of Jorhat Engineering College, vide letter No. F. No. AICTE(U B) /24-2/Nominee/2019/57 6 dt 19-09-2019.

2. Re-allocation of space to Electrical, Instrumentation and Mechanical Engineering departments. BOG also permits any civil work that may arise in the concerned departments because of the proposed re-allocation of space.

Report: The re-allocation of space for Electrical, Instrumentation and Mechanical Engineering departments is completed. The civil work for Electrical and Instrumentation engineering department is in progress.

The Board noted the same.

Agenda No.5: Status of NBA

Department	Status
Mechanical Engineering	Accredited From June 2019 to June 2021
Instrumentation Engineering	Not Accredited
Civil Engineering	Application filed on 29-10-2019
Electrical Engineering	Application filed on 29-10-2019
Computer Sc. & Engineering	Application filed on 29-10-2019

The Board noted the same.

Agenda. No.6 :Discussion on crisis of faculty after end of TEQIP-III

Current faculty position and SFR requirement in future

Department	No. of students (2 nd , 3 rd , 4 th) UG+PG	Total Sanction post	Available	SFR required 1:20	SFR 1:15
Civil Engg	312	19	11	16+2 = 18	21+2=23
Mechanical Engg	342	22	12	18+2 =20	23+2=25
Electrical Engg	252	13	6	13+2=15	17+2=19
CSE	198	7	5	10+2=12	14+2=16
Instrumentation	99	7	4	5+2=7	7+2=9
Physics		5	3		
Chemistry		7	0		
Mathematics		7	4		
Humanities		5	2		

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Decision: The BoG advised that the issue of faculty crisis after TEQIP-III should be communicated to the government of Assam at regular intervals. Moreover, the urgency of the matter should be emphasized by contacting concerned higher authorities in person.


Agenda. No.7 :Discussion on crisis of technical staff, 3rd grade and 4th grade employee

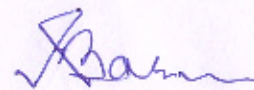
CONSOLIDATED STATEMENT SHOWING VACANCY POSITION OF DIFFERENT GRADE-III POSTS AS ON 31.10.2019					
NAME OF INSTITUTE: JORHAT ENGINEERING COLLEGE, JORHAT-785007(ASSAM)					
SL NO	NAME POST	TEACHING/NO TEACHING	TOTAL SANCTIONED POST	MAN IN POSITION	VACANT
1	Head Assistant	NON TEACHING	1	Nil	1
2	Senior Assistant	NON TEACHING	6	5	1
3	Junior Assistant	NON TEACHING	9	5	4
4	Chief Store Keeper	NON TEACHING	1	Nil	1
	Assistant Store Keeper	NON TEACHING	1	Nil	1
5	Asstt. Librarian	NON TEACHING	2	1	1
6	Nurse-Cum-Midwife	NON TEACHING	1	Nil	1
7	Dresser	NON TEACHING	1	Nil	1
8	Matron	NON TEACHING	1	Nil	1
9	Junior Instructor	TEACHING	13	9	4
10	Assistant Instructor	TEACHING	13	2	11
11	Supervisory Instructor	TEACHING	2	1	1
12	Mechanic	TEACHING	2	Nil	2
TOTAL			53	23	30

CONSOLIDATED STATEMENT SHOWING VACANCY POSITION OF DIFFERENT GRADE-IV POSTS AS ON 31.10.2019				
SL NO.	NAME OF THE POST	TOTAL SANCTION POST	MAN IN POSITION	VACANT
1	Cook	24	22	2
2	Hostel Helper	46	32	14
3	Hostel Mali	8	5	3
4	Chowkider	11	10	1
5	Sweeper	10	6	4
6	Peon	8	6	2
7	Class Room Bearer	7	4	3
8	Laboratory Bearer	7	2	5
9	Workshop Jugali	12	10	2
TOTAL		133	97	36

Decision: The BoG advised that the vacancy position should be communicated to the government of Assam at regular intervals. Moreover, the urgency of the matter should be emphasized by contacting concerned higher authorities in person.

Agenda No.8:Discussion on fund requirement for implementation of AICTE instructed activity


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Decision: The fund required for implementation of AICTE instructed activities should be included in the institutional budget and the matter should be brought to the notice of the higher authorities in the department.

Agenda No. 9: Review of procurement plan to be uploaded in PMSS:

Detail procurement plan is attached in Annexure-I.

Decision: The BoG accords permission to carry out the above work.

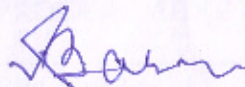
Agenda No. 10: Any other matter with approval of Chairman:

International conference ICRAMES 2020 will be organized jointly (Malnad College of Engineering and Jorhat Engineering College) at Malnad College of Engineering, Hassan under twinning activity. For this conference, Jorhat Engineering College will contribute maximum Rs. 4,00,000.00 as expenditure. The expenditure will be released after receiving voucher/ invoice and the required documents from the mentor college.

Decision: The BoG accords permission for the contribution as above.

Agenda No. 11 :Vote of Thanks :

There being no other items, the meeting ended with a vote of thanks to the Chair.



Signature
Chairman BOP
Jorhat Engineering College

Date : 23/11/2019
Place : Guwahati



Signature
Principal
Jorhat Engineering College

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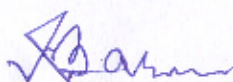
Annexure I

**PROCUREMENT PLAN FOR LABORATORIES OF
MECHANICAL ENGINEERING DEPARTMENT, JEC UNDER TEQIP-III**

EQUIPMENT	Estimated cost
Thermodynamics Laboratory 1. Vapour Compression Refrigeration Trainer 2. Heat Pump Trainer 3. Domestic Vapour Absorption System Trainer 4. Air Conditioning Trainer – Window Type 5. Two-stage air compressor test rig 6. Water cooling tower apparatus 7. Separating & throttling calorimeter with boiler 8. Thermocouple calibration test rig	1208556.00
Universal Testing Machine : 1. Universal Testing Machine Computerized Capacity, 1000KN, 6 Pillar 2. Type with Hydraulic Jaws 3. Resolutions : 0.05kN 4. Max. Clearance for Tensile Test : 50-850 mm 5. Max. Clearance for Compression Test : 0-850 mm 6. Clearance between columns : 750mm 7. Ram Stroke : 250 mm 8. Straining/Piston Speed at no load : 0-80 mm	1360000.00
Solid work (3 years AMC) 60 users Solid Works Software EDU Edition Classroom 2019-2020 Network, with three-year upgrade free.	800000.00
TOTAL	3368556.00

PROCUREMENT PLAN FOR IT ITEMS JEC UNDER TEQIP-III

Item Name	Quantity	Total Estimated Cost (Rs.)	TOTAL
Projector : XGA, 4500 Lumens, VGA, 2xHDMI, Optional Wifi, LAN, 20000:1 contrast ratio, 6000/12500 hr lamp life	16	65000.00	1040000.00
Xerox copier : 23 PPM, 128 MB RAM, 30 ipm Scan Speed, Scan to PC, Scan to Network, 350 Sheets tray capacity, 10X100 Ethernet	1	60000.00	60000.00
Webcam : 5-megapixel snapshots Built-in mic with noise reduction Automatic light correction Im compatibility Hd video calls	100	2500.00	250000.00



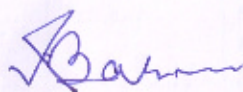

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e-Journals

Product	Subscription Period upto	No of Titles	Offer Price	Method pf procurement
ASME e-journals	31-12-2020	31	233175.00	Direct
Elsevier e journal	31-12-2020	274	705915.00	Direct

Furniture

Department	TOTAL
Instrumentation Engineering	740700
Computer Science & Engineering	687200
Mechanical Engineering	462000
Electrical	730100



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Sl No	Item name	Item Specification	Dept.	Quantity
1	Laboratory Table -3	10ft. length X 2.4ft. width X 2.6ft. height, Two sliding drawers of length 2.5ft. at equal distance for keyboard Footrest 4 inches above ground with three horizontal bars for housing C.P.U. With frame made of 1.5 inch square pipe, Wooden finished top made of 0.5 inch ply board with blue sun mica	CSE	8
2	Laboratory Table -4	7ft. length X 2.4ft. width X 2.6ft. height, Three sliding drawers of length 2 ft. each at equal distance for keyboard, Footrest 4 inches above ground with three horizontal bars for housing C.P.U., With frame made of 1.5 inch square pipe , Wooden finished top made of 0.5 inch ply board with blue sun mica	CSE	6
3	Laboratory Table -1	5 ft. length X 2.4ft. width X 2.6ft. height, Two sliding drawers(with sliders) of length 2ft. at equal distance for keyboard, Footrest 4 inches above ground with three horizontal bars for housing C.P.U. With frame made of 1.5 inch square pipe Wooden finished top made of 0.5 inch ply board with 0.8mm blue sun mica Reliable finish	Instrumentation	16
4	Laboratory Table -2	6ft. length X 2ft. width X3ft 6 in. height, With frame made of 1.5 inch square pipe, Wooden finished top made of 0.5 inch ply board with 0.8mm blue sun mica , Reliable finish	Instrumentation	8
5	Laboratory Table -5	3.5 ft. length x 2.5 ft. width x 2.5 ft. height; One sliding drawers of length 2.5ft. at equal distance for keyboard; Footrest 4 inches above ground with 4 horizontal (2 inch X 6 inch) bars for housing C.P.U. and UPS; With frame made of 1.5 inch square pipe; Wooden finished top made of 1 inch ply board with blue sun mica	EE	2
6	Laboratory Table -6	4 ft. length x 3 ft. width x 2.5 ft. height; Footrest 4 inches above ground with 4 horizontal (2 inch X 6 inch) bars for housing circuit accessories; With frame made of 1.5 inch square pipe; Wooden finished top made of 1 inch ply board with blue sun mica	EE	40
7	Machine Table	8 ft length x 4ft width x 2.5 ft height Iron square pipe size 50 mm x 50 mm (heavy duty) 19 mm ply (Screen ply/ century) top with pastings (back side of ply board where company board should not be painted)	MECH	18
8	Writing table	8 ft length x 3ft width x 30 inch height Iron square pipe size 50 mm x 50 mm (heavy duty) 19 mm ply (Screen ply/ century) top 1mm Sanmaika pasting with wooden border beat (teak)	MECH	12
9	Discussion table	8 ft (Length) x 6 ft (Width) x 2.5 ft (Height); With Brown colour; 25mm chipboard high pressure melamine Cherry Laminated top; With frame made of 1.5 inch square pipe, and 4 numbers of 60mm tubular square legs made of high-quality metal; Reliable finish	Instrumentation	1
			CSE	1
			EE	2

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10	Secretary table	4 ft x 2.5 ft x 2.5 ft : Body made up of 20 gauge metal sheet with powder coating and frame = 1.5 inch square pipe both sides drawers. Top : 19 mm water proof plyboard, 1 mm laminated finished Mika, Both side drawer at top and one self with door with lock, handle	Mech	3
11	Laboratory Chair	dimensions : 24 inches (Depth) x 24 inches (width) Made of high-quality Metal With Soft Upholstered Seat & Black Breathable Mesh Back With ample Support to Your Back & Shoulders , No armrest, Reliable finish	Instrumentation	30
			CSE	68
12	Chair for discussion table	Made of high-quality Metal with chrome plated & Black hard Leathere single piece (top and back rest), With Soft Cushioned Seat with padded arms, With ample Support to Your Back & Shoulders, dimensions : 24 inches (Depth) x 24 inches (width), Reliable finish	Instrumentation	10
			CSE	12
			EE	22
		Made of high-quality Metal with chrome plated & Black hard Leathere single piece (top and back rest), With woodfinish arms, With ample Support to Your Back & Shoulders, supporting on four legs, dimensions : 24 inches (Depth) x 24 inches (width), Reliable finish	Mech	12
13	Bench	Bench : Iron square pipe size 50 mm x 50 mm (heavy duty) 19 mm ply (Screen ply/ century) top 1mm Sanmaika pasting with wooden border beat (teak)	Mech	24
14	Steel Almirah	Material: High quality mild steel consisting of various sections to accommodate laboratory components Dimension:1980mm(H), 900mm(W), 480mm(D), 5 compartments [top 2 compartments are of half the height of the other 3] Inside locker facility: No Outside door lock facility: Yes Reliable finish	Instrumentation	3
		Material: High quality mild steel consisting of 4 compartments Dimension:1980mm(H), 900mm(W), 480mm(D), Outside door lock facility: Yes Reliable finish	Mechanical	3
		Material: High quality 5 mm thick mild steel sheet to accommodate laboratory equipments; Dimension: 1950 mm (H), 900 mm (W), 480 mm (D); 5 compartments each of equal heights; No inside locker; Outside door lock facility; Powder coated navy blue painting; Reliable finish	Electrical	9
15	Bookshelves for documentation room	Standard Close type with 4 shutter-doors with individual locks, 4 shelves; Made of 5 mm thick galvanized steel sheets; powder coated, 4 mm glass for shutter doors; reliable finish	Electrical	10
			Civil	4

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		Design type: Standard close type, 2 doors, 4 shelves Style: contemporary suitable for library Shape: rectangular: 85cm(W), 185cm(H), 40cm (D) Mount type: free standing Primary material : galvanised steel (0.5mm), powder coated; Secondary material: Glass (for door)Door lock facility, Reliable finish	Instrumentation	2
16	Laboratory Stools	Seat : 46 cm(H), 28-30cm(L), 28-30cm(W) Style: contemporary Material: Primary material – metal; Seat – Polypropylene, Legs-steel, epoxy/polyester powder coating, Reliable finish	Instrumentation	50
17	Open rack	Shape: rectangular: 85cm(W), 185cm(H), 40cm (D) Material : Metal with adjustable partitions	Instrumentation	4
18	Office Executive (secretary) table	2800 mm (W) x 2200 mm (D) x 760 mm (H); Three drawers on both sides; Footrest 4 inches above ground with 2 horizontal (2 inch X 6 inch) bars; With frame made of 1.5 inch square pipe; Wooden finished top made of 1 inch ply board with brown sun mica; reliable and beautiful finish	Electrical	1
19	Office Executive (secretary) Chair	Dimensions: H 42-45 (pneumatic adjustable) x W 27 x D 24; Seating Height: 19-22 (pneumatic adjustable) (All Dimensions in Inches); Made of high-quality Metal & Black Leatherette; With Soft Cushioned Seat; With ample Support to Your Back & Shoulders & arm rest; Ergonomic plush, high back with a headrest; superior lumbar support, 360-degree swivel options for effortless mobility and pneumatic height adjustments; Reliable finish	Electrical	1

Abhinav

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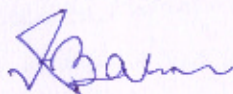
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HORIZONTAL EXTENTION OF THERMODYNAMICS & AIR CONDITIONING
LABORATORY

Department of Mechanical Engineering

Estimated cost: Rs. 1530596.00

Item No	Description	Square Feet	Rate in Rs.	Amount
1	Dismantling of old existing walls ,floors and Roof	540	50	27000.00
2	Supply & Construction of 5 inch bricks Wall	1392	95	132240.00
3	Supply & Fitting of 10 mm bar grills	1900 Kg	80	152000.00
4	Supply & Fitting of 2 inch pipes truss	2000 Kg	80	160000.00
5	Supply & Fitting of 0.45 mm Coloured roof (Fin) on truss	200 sq. meters	600	120000.00
6	Supply & Fitting of Wall Painting (Plastic Paints with putty & Oil Paint on Grilland Truss)	2700	25	67000.00
7	Supply & Fitting of point wiring with 28W LED tubes	15 no.	800	12000.00
8	Supply & Fitting of point wiring with 2400 Electric Fans	15nos.	3000	45000.00
9	Earth filling	1843 cubic feet	70	129010.00
10	PCC floor	2000	100	200000.00
11	Main Supply (3 Phase) with Protection Devices	20 meters	200	40000.00
12	Shifting and supply of 1000 liters water tank	1 no.	15000	15000.00
13	Others GST 18%			233481.00





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