

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

File No. AQIS/NE-REGION/2016-17 (Solar/Water)

Dated: - 18.03 2020

SPECIAL SCHEME FOR NORTH EAST STATES (NER) SANCTION LETTER

The Drawing and Disbursing Officer

All India Council for Technical Education
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070

Sub: Release of Grants under SPECIAL SCHEME FOR NORTH EAST STATES (NER) during the current financial year 2019-20.

Sir,

This is to convey the sanction of the Council for payment of Rs. 9,60,000/- (Rupees Nine Lakh and Sixty Thousand Only) under the SPECIAL SCHEME FOR NORTH EAST STATES (NER) as Grant-in-aid for meeting the expenditure for implementing the scheme by extending financial assistance to solve water problem in general. These projects shall enhance the functional efficiency of the technical institutes located in far-flung areas of North East India.

Details given below:

1.	Name of the Beneficiary Institution University / College / Institute	:	JORHAT ENGINEERING COLLEGE, ASSAM
2.	Chief Coordinator's Name	:	DR. DEVA KANTARABHA
3.	Grant-in-aid Sanctioned	:	Rs. 12,00,000/-
4.	Amount to be Released as 1 st installment (80% of grant amount)	:	Rs. 7,44,000/- GEN Rs. 1,44,000/- SC Rs. 72,000/- ST
5.	Duration	:	15 Months

- The sanctioned grant-in-aid is debitable to the major Head 601.2 (a) GEN (b) SC (c) ST SPECIAL SCHEME FOR NORTH EAST STATES (NER) & valid for payment during the financial year 2019-20.
- The amount of grant-in-aid shall be drawn by the Drawing and Disbursing Officer (DDO), All India Council for Technical Education, New Delhi on the Grants-in-aid bill and shall be disbursed to and credited to the account of Principal/Director/Registrar JORHAT ENGINEERING COLLEGE, ASSAM through RTGS.
- The Principal of the institute and the coordinator of the project are requested to verify the correctness of the under mentioned bank account/RTGS details submitted by them along with the proposal, in which the grant is being released:

Institute PAN Number	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAAJJ0845J	State Bank of India	JEC Branch	JEC Branch	Principal	Saving	10638748367	SBIN0018313

In case of any omission the same should be reported to AICTE immediately.

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The instructions/guidelines to be followed by the institute:

I. Financial Guidelines

1. The date of release of the grant by AICTE shall be taken as the date of commencement of the project. The Principal/Director/Registrar shall intimate within 10 days by post (not on e-mail) about the receipt of the grant to AICTE, alongwith acceptance of the instructions/guidelines of the Sanction order to the following address.

Adviser (IDC)

All India Council for Technical Education,
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070

2. Any expenditure incurred prior to issuance of the sanction order is not allowed to be adjusted in the grant.
3. Subsequent to the receipt of grant from AICTE, the institute is required to submit the detailed project report (DPR) in consultation with IIT Guwahati, as per the format of IIT Guwahati within ONE MONTH of the release of the grant. If not followed, grant shall be refunded to AICTE with interest of 18% thereon and any such institution flaunting guidelines will be liable for stricter action. The Nodal Officer from IIT Guwahati is to be contacted at the following address

Prof. Sharad Gokhale

Professor of Civil Engineering and Dean of Infrastructure Planning and Management,
IIT Guwahati

Email: sharadbg@IIT Guwahati.ac.in
Phone: 9435302856

4. If the University/Institution do not take the project work within 3 months of the receipt of the grant, approval shall *ipso facto* lapse and the released amount, alongwith interest accrued thereon, has to be returned to AICTE, by way of a demand draft in favor of Member Secretary, AICTE, New Delhi.
5. As AICTE needs adequate time for depositing the demand draft in the bank, the same be immediately dispatched to avoid any lapse of the validity period.

II. Common guidelines for preparation of DPR

Water:

- System design should include water treatment system matching the required quality for portable use.
- Design should also include pumping and short term storage as per requirements.

III. DPR Evaluation

1. If DPR is not prepared and submitted for evaluation within two months of the receipt of grant from AICTE, the institute will have to refund the entire amount of grant received as per GOI norms.
2. The DPR will be evaluated by the evaluation committee of IIT GUWAHATI.

IV. Project Mentoring and Monitoring

- i. The project will be executed under the mentorship of IIT Guwahati.

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- ii. Institute to submit the outline/structure/format of tender documents and DPR as per format of IIT GUWAHATI.
- iii. Workshops will be held at IIT GUWAHATI for DPR preparation
- iv. The preparation of tender documents will be done in consultation with IIT GUWAHATI. The procurement will be done by institute. Committee for tender opening to comprise of one member each from State Govt / IIT GUWAHATI/ Institute Government Financial Rules (GFR) to be followed
- v. The technical and Commercial evaluation of bids to be done by committee of the institute. The committee to have one member from IIT GUWAHATI.
- vi. The supply and installation of Water units will be done under supervision of IIT GUWAHATI.
- vii. The maintenance of installed units will be done by the institutes. Training will be provided by IIT GUWAHATI for maintenance of installation by vendor.
- viii. The balance amount of the grant will be reimbursed to the institutes only on submission of the mandatory documents and based on certificate of IIT Guwahati.
- ix. The certification of installed units will be done by IIT GUWAHATI based on test prior to release of payment to vendor.
- x. On receipt of these document, total amount of balance of grant, admissible as per the norms, shall be worked out and grant -in-aid shall be released, as 2nd installment.

V. Maintenance of accounts by the institute

1. The institute shall maintain proper accounts of the Expenditure out of the grants and shall be utilized only on approved items of expenditure. The institute is required to open a separate bank account or to maintain separate account register to get the interest on accumulation of this grant/fund received from AICTE. The interest accrued on the sanctioned grant-in-aid will be reported back to AICTE and refunded to AICTE and not to be adjusted against subsequent installments.
2. Any expenditure above the sanctioned amount of grant is to be incurred from institutes own funds.
3. The institute/University shall not charge any overheads on this Project and will provide all the administrative support for completion of the Project.
4. The grantee shall maintain an audited record of expenditure out of the grant-in-aid and a register for assets, if any, shall be maintained by the Institute in the prescribed form i.e. GFR-19.
5. The accounts of the grantee will be opened for test check by the Council or Comptroller & Auditor General of India or by any officer designated by them.
6. The assets, if any acquired wholly or substantially out of All India Council for Technical Education's grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the All India Council for Technical Education.

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VI. Submission of mandatory documents by the Institute

1. The Progress Report in the prescribed format along with Statement of Expenditure and Audited Utilization Certificate shall be submitted to AICTE not later than one month after completion.
2. Project Completion Report in the prescribed format along with the Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format, utilization Certificate and GFR-19 shall be submitted to AICTE in the prescribed format.
3. The Utilization Certificate (UC) supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the All India Council for Technical Education as early as possible after completion of the scheme. It should contain the head-wise break up of expenditure alongwith bills/vouchers duly signed and stamped by the Chief coordinator and head of institute, made from the grant-in-aid provided by the Council.
4. Delay in submission of documents after three months of the completion of the project shall invite a penalty of 10% of the total sanctioned amount of the project, to be deducted from the balance amount of 2nd installment. The entire amount of grant already released, alongwith interest accrued thereon shall be refunded to AICTE, if mandatory documents are not submitted by the institute beyond one year.

VII. General instructions

1. The duration of the scheme is for **15 months** from the date of release of grant. The institute is required to design the activities in such a way that within this period the objective of the project is achieved. It may be ensured that the project is completed within the stipulated time. If the project is not completed in time, no further extension will be granted in any case and institute has to refund the entire amount to AICTE. The request of reimbursement of 20% of remaining amount shall be made with UC and other related documents in such a way that the entire project is completed in the prescribed period of 15 months.
2. Any unavoidable circumstances change in the project with respect to name of coordinator for the project would mandatorily require prior approval of the council. All such requests should be addressed to AICTE in advance, recording the specific reasons for proposed change, failing which the offer for the grant already issued would be treated as automatically withdrawn and the grant released in favor of the institution shall be refunded immediately to the Council. Kindly mention the file number **AQIS/NE-REGION/2016-17 (Solar/Water)** in all future correspondence.

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3. The institute is required to follow all terms & condition laid down in the project as well as in the offer letter rigidly.
4. Govt, GFR rules should be followed during utilization of grant.

Yours sincerely,

(Dr. Neeraj Saxena)
Advisor (IDC)

Copy forwarded for information and necessary action to:

1. The Principal/Director/Registrar
JORHAT ENGINEERING COLLEGE, ASSAM
2. DR. DEVA KANTARABHA, Chief Coordinator,
JORHAT ENGINEERING COLLEGE, ASSAM
3. Prof. Sharad Gokhale
Nodal Officer, AICTE (Solar and Water projects)
Professor of Civil Engineering and
Dean of Infrastructure Planning and
Management, IIT Guwahati, Surjyamukhi
Road, North, Amingaon, Guwahati, Assam
781039
4. Guard File