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29/04/19

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
(A Statutory body under Ministry of HRD, Govt. of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070,

Ref. No.: File No.8-125/RIFD/RPS-NER/Policy-1/2018-19

Date: 14 March 2019

**The Drawing and Disbursing Officer**  
All India Council for Technical Education  
Nelson Mandela Marg,  
Vasant Kunj, New Delhi-110070.

**Sub: Release of a sum of Rs.2262500/- being the 1<sup>st</sup> installment of the total grant of Rs.2300000/- for conduct of Project under Research Promotion Scheme for the North East Region (RPS-NER) during the financial year 2018-19.**

Sir,

This is to convey the sanction of the Council for payment of Rs.2262500/- (Rupees TwentyTwo Lakh SixtyTwo Thousand Five Hundred Only) as 1<sup>st</sup> installment out of a total approved grant-in-aid of Rs.2300000/- for conduct of a Project under the Research Promotion Scheme For North East Region (RPS-NER), as per details given below:-

- I Name and address of the Beneficiary : **Director / Registrar / Principal Institution Jorhat Engineering College, Garmur, Jorhat-785007, Assam**  
(University / College / Institution)
- II Principal Investigator's Name & : **Dr. Deva Kanta Rabha**  
Dept./Course **Mechanical Engineering**
- III Grant-in-aid Sanctioned : **Rs.2300000/- (Rs.1925000/- for non-recurring and Rs.375000/- for recurring expenditure)**
- IV Grant-in-aid Released as 1<sup>st</sup> instalment : **Rs.2262500/- ((Rs.1925000/- Full amount of non-recurring) + during the year 2018-19 (Rs.337500/-90% of recurring sanctioned))**
- V Duration : **3 Years**
- VI Title of the Project : **Design, development and testing of a batch type green tea leaves steamer and dryer**

**Terms and conditions**

**I. General:**

1. The sanctioned grant-in-aid is debitible to the major "601.1(a) (RPS)" Gen. and is valid for payment during the financial year 2018-19.
2. The grant-in-aid shall be drawn by the Drawing and Disbursing Officer (DDO), All India Council for Technical Education, New Delhi on the Grants-in-aid bill and shall be disbursed to and credited to the Registrar/Director/Principal of Jorhat Engineering College, Garmur, Jorhat-785007, Assam through RTGS/PMFS.
3. The grantee institution shall open a separate account in a Bank to keep and maintain grant-in-aid released under Research Promotion Scheme. This would enable to keep a track of funds received, drawn by the Institute, interest earned.
4. The accounts of the grantee will be opened for test check by the Council or Comptroller & Auditor General of India or by any officer designated by them.
5. The Principal and PI of the institute are requested to verify the correctness of the under mentioned bank account/RTGS/PMFS details submitted by them along with the Proposal, in which the grant is being released. In case of any omission/deletion, the same should be reported to AICTE immediately along with refund of entire grant: -

Institute No.	PAN	Bank Name	Bank Branch	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAAJI0845J		State Bank of India	Jorhat Engineering College	Jorhat Engineering College Road, Garamur, P.O. Jorhat-785007	Principal Jorhat Engineering College	Saving Bank	10638748367	SBIN0018313

## II. Disbursement of grant-in-aid to the Institute

6. First instalment comprising 100% of the non-recurring grant with 90% of sanctioned recurring grant is being released with this letter. The remaining 10% of the recurring grant shall be reimbursed to the beneficiary Institute only after Institute has submitted all the mandatory documents for each financial years (details given below) and submitted Project Completion Report in AICTE prescribed formats and other documents and on verification of utilization of grant Head-wise.

## III. Utilization of grant-in-aid

7. The date of receipt of the grant by Institute shall be taken as the date of commencement of the project. The Registrar/Director/Principal of the Institute shall intimate receipt of the grant to AICTE. If the Institute/ PI do not take-up the project work within 6 months of the receipt of the grant, approval shall *ipso facto* lapse and the Institute shall become liable to refund the entire grant to AICTE along with interest.
8. Any Expenditure, incurred prior to issuance of this Sanction Order, is not allowed to be adjusted. The institute/University shall not charge any overheads on this Project and will provide all the administrative support and timely release of grant to PI for completion of the Project.
9. The grantee shall utilize grants strictly for the purpose as specified and only on approved items as mentioned in the Sanction letter and maintain proper accounts of expenditure as per norms / procedures of AICTE / Government of India.
10. Grantee institution must follow GFR guidelines and rules in procuring sanctioned items and maintain an audited record of assets acquired wholly or substantially out of the grant-in-aid and a register for assets by the Institute in the prescribed form i.e. GFR-19. GOI GFR rules are at <https://doe.gov.in/order-circular/general-financial-rules2017>.
11. Re-appropriation of funds from one Head to another i.e. from Non-recurring to recurring and vice versa is strictly not permitted.
12. The equipment(s)/item(s) purchased from out of non-recurring should be as per the specifications and individual item-wise costs sanctioned by AICTE. Item-wise purchase cost shall be matched with the sanctioned cost while settling the accounts. The purchase cost below the sanction cost shall be restricted to actual cost, and in vice versa restricted to sanctioned cost and over and above cost shall be met by the Institute from its own resources.
13. Similarly, the recurring grant shall be utilized for the items sanctioned by the AICTE. This should not be used for travel abroad to attend Conference / seminars. However, for presenting a Paper in a Seminar / Conference within the country, the travel expenses may be met from the recurring grant. Further, expenditure incurred towards hiring of staff on contract basis shall be considered only if the same was recommended by the Experts and approved by AICTE. No budget be utilized for hiring permanent staff.
14. Interest accrued on the sanctioned grant-in-aid will be reported and refunded back to AICTE and not adjusted against the subsequent second installment. Similarly, unspent amount should also be refunded. Both should be refunded to AICTE through a demand draft in favour of 'Member Secretary AICTE' payable at New Delhi.

## IV. Submission of mandatory documents by the Institute / PI:

15. The following documents, in the prescribed format, are required to be submitted to AICTE by the PI/Institute, as per time schedule given below: -
  - i) **Acknowledgement of receipt of grant and letter of acceptance of terms and conditions.**
  - ii) **Documents to be submitted within one month of completion of each financial year.**
    - a) Annual Progress Report, indicating therein the number of patents, publications or any other achievement.
    - b) Utilization Certificate, Audited Utilization Certificate, Receipt & Payments, Statement of Expenditure.
    - c) Audited record of assets acquired wholly or substantially out of the grant-in-aid and a register for assets in the prescribed form i.e. GFR-19.
    - d) Separate Bills/vouchers related to Non-recurring and recurring expenditures duly signed & stamped by the PI & Head of the institution.
    - e) Stock entry register duly verified by the Store-in-charge and PI & counter signed by Head of institution.
  - iii) **Documents to be submitted within two month of completion of the Project.**
    - a) Consolidated Utilization Certificate (UC), duly audited.
    - b) Duly audited statement of expenditure mentioning Head-wise break up of expenditure made from the grant-in-aid provided by the Council.
    - c) Project Completion Report duly signed & stamped by PI & Head of the institution with PEC recommendation.
    - d) Feedback form in AICTE format.

\*Prescribed formats of mandatory documents may be downloaded from [www.aicte-india.org/schemes/research-innovations-development-schemes](http://www.aicte-india.org/schemes/research-innovations-development-schemes).

**V. Request for Recast / Additional grant**

16. No request for additional grant over and above the sanctioned grant shall be considered by the AICTE. The additional amount, if any, expended beyond the sanctioned grant shall be met by the Institute from its own resources.
17. In case the grantee wishes to recast the Project, approval of Council must be obtained for the revise item of expenditure. The revise proposal should be within the total grant sanctioned by AICTE and duly supported with reasons and recommendations of the Project Evaluation Committee.

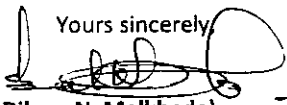
**VI. Constitution of Project Evaluation Committee**

18. (a) The Institute must constitute a Project Evaluation Committee in the manner and for the purpose as defined in the RPS guidelines. PEC must regularly vouch progress of RPS project as also make recommendation-etc. in APRs and PCR furnished by the Institute / PI.  
(b) Mid-term review of Project will be done by AICTE.

**VII. Others:**

19. The assets acquired wholly or substantially out of All India Council for Technical Education's grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the All India Council for Technical Education.
20. RPS-NER project must be completed within the sanctioned time-limit. No extension shall be granted otherwise recommended by the PEC and approved by AICTE. Expenditure incurred beyond the project period shall not be entertained and claims shall accordingly be settled.
21. For all other issues including issues concerning change of PI or Institute etc., the grantee shall follow the terms and conditions of Research Promotion Scheme (RPS) as laid down by the Council from time to time.
22. The sanction issues in exercise of the powers delegated to the Council. It is also certified that grant-in-aid is being released in conformity with the rules and principles of the Scheme.
23. The institute should strictly observe all the terms & conditions contained in the Scheme under RPS-NER.

VIII. List of approved equipment: As per Annexure-1

Yours sincerely  
  
(Dileep N. Malkhede)  
Adviser (RIFD)

18 MAR 2019

Copy forwarded for information and necessary action to:

1. Registrar / Director / Principal,  
Jorhat Engineering College  
Garmur, Jorhat-785007, Assam
2. ✓ Dr. Deva Kanta Rabha  
Jorhat Engineering College  
Garmur, Jorhat-785007, Assam
3. Office of Director General of Audit  
General Revenues, AGCR Building  
I.P. Estate, New Delhi-110002.
4. Guard File


# SAURAV TOSHNIWAL & ASSOCIATES


Chartered Accountants  
Marwari Patty, Jorhat - 785 001 (ASSAM)  
Phone: +91-94355-14214

## AUDITED UTILISATION CERTIFICATE

Certified that out of Rs. 22,62,500.00 (Rupees Twenty Two Lakhs Sixty Two Thousand and Five Hundred Only) of Grant- in - aid sanctioned during the year 2019-20 vide Letter No. 8-125/RFID/RPS-NEW/Policy-1/2018-19 and Rs. 1,04,133/- (Rupees One Lakhs Four Thousand One Hundred and Thirty Three Only) on account of other income/ receipt, a sum of Rs. 17,02,112/- (Rupees Seventeen Lakhs Two Thousand One Hundred and Twelve Only) has been utilized for the purpose of Project Under Research Promotion Scheme for the North East Region (RPS-NER), For which it was sanctioned and the balance of Rs. 5,60,388/- (Rupees Five Lakhs Sixty Thousand Three Hundred Righty Eight Only) remaining unutilized at the end of the year, in addition to the amount of Rs. 1,04,133/- ( One Lakhs Four Thousand One Hundred and Thirty Three Only) on account of interest accrued on grant, has been surrendered to All India Council for Technical Education (vide Account transfer to 055113199952 of AICTE dated 14.03.2022).

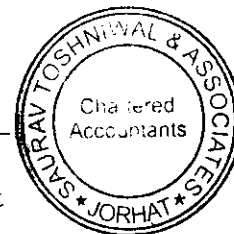
Certified that the grant has been utilized as per laid down terms and conditions for which it was sanctioned.

  
Finance Officer  
(Signature and Seal)

  
Registrar/Principal/Director  
(Signature and Seal)  
JORHAT ENGINEERING COLLEGE  
Jorhat-7

SAURAV TOSHNIWAL & ASSOCIATES  
Chartered Accountants

CA. Saurav Toshniwal  
Registration No. 300984  
12/03/2017  
Chartered Accountant  
(Signature and Seal)



Dated: 17.03.2022  
Place: Jorhat

UDIN: 22300934 AFCA ND8660

**JORHAT ENGINEERING COLLEGE**  
**JEC ROAD, GARMUR**  
**JORHAT-785007, ASSAM**

Statement of Receipts & Payment Account maintained by Jorhat Engineering College Jorhat In respect of Fund Sanctioned under Research  
**Promotion Scheme for the North East Region (RPS-NER)**

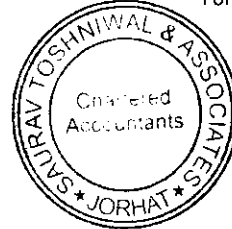
for the period from 28.06.2019 TO 17.03.2022

RECEIPTS	AMOUNT(Rs.)	PAYMENTS	AMOUNT(Rs.)
<b>To Opening Balances</b>		By Laptop Purchase	50,199.00
SBI SB A/c 38442060103	-	By Advertising Expenses	8,962.00
		By Printing & Stationery	31,240.00
		By Laboratory Equipment	15,34,347.00
		By Antivirus Purchase	2,200.00
To Grant Received from AICTE	22,62,500.00	By Travelling Expenses	2,525.00
		By Registration fees for conference	8,000.00
		By GST/TDS	54,279.00
To Bank Interest on Saving A/c	1,04,133.00	By Audit Fees	10,000.00
		By Bank Charges	360.00
		By Amount refunded to AICTE, New Delhi (SBI A/c 055113199952) (Unutilized amount Rs. 5,60,388 and Interest on SB A/c Rs. 1,04,113)	6,64,521.00
	<b>23,66,633.00</b>		<b>23,66,633.00</b>

(Signature of Head of the Institute)

Name: **JORHAT ENGINEERING COLLEGE**  
 Designation:  
 Full Address:  
 [With seal]

For Saurav Toshniwal & Associates  
 Chartered Accountant



(CA) Saurav Toshniwal  
 Proprietor  
 Membership No. 300934  
 FRN: 327437E

UAIN: 22300934 A FLB NO 8600

(Signature of Finance Officer)

Name: **BOKUL BORA**  
 Designation: **Accountant**  
 Full Address: **Jorhat Engineering College**  
 [With seal] **Jorhat-7**


Date: 17.03.2022  
 Place: Jorhat


## Research Promotion Scheme


### FORMAT FOR STATEMENT OF EXPENDITURE

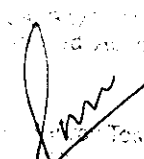
<b>AICTE File No.</b> :	<b>8 - 1 2 5 / R I F D / R P S - N E R / P o l i c y - 1 / 2 0 1 8 - 1 9</b>
<b>Title of the RPS Project</b>	Design, development and testing of a batch green tea leaves steamer and dryer
<b>Name of the P.I.</b>	<b>Dr Deva Kanta Rabha</b>

Sanction Order No. & Date	Grant Sanctioned	Details of expenditure Incurred Item wise	Amount Rs. (In each head)
Letter Bo. 8-125/RFID/RPS-NEW/Policy-1/2018-19	Rs. 22,62,500	Advertising Expenses Printing & Stationery Laboratory Equipment Antivirus Purchase Travelling Expenses Registration fees for conference GST/TDS Audit Fees Bank Charges	8,962.00 31,240.00 15,84,546.00 2,200.00 2,525.00 8,000.00  54,279.00 10,000.00 360.00

(1)   
 \_\_\_\_\_  
 Signature of PI  
 with Seal

(2)   
 \_\_\_\_\_  
 Name and Signature of  
 Head of Institution with Seal  
 Jorhat-7

(3)   
 \_\_\_\_\_  
 Signature (with Seal) of the Finance Officer/  
 Auditor/Accounts Officer  
 (If it is Govt./Govt. Aided Institute)

(4)   
 \_\_\_\_\_  
 Signature of Chartered Accountant:  
 Name of Chartered Accountant: CA Saurav Toshniwal  
 Membership No:  
 Rubber stamp:  
 Full Address of CA :

Date: 17.03.2022

UDIN: 22300934 