

GOVERNMENT OF ASSAM
DIRECTORATE OF TECHNICAL EDUCATION, ASSAM
KAHILIPARA, GUWAHATI, PIN: 781019

ECF No.380456/112

Date: 15-12-2023

Notification

In exercise of the power conferred on vide Government Notification eFile No. 275491/1, dated Dispur, the 28th August, 2023, the Governing Body (GB) in respect of the **Jorhat Engineering College** situated in the District of Jorhat and affiliated by Assam Science and Technology University (ASTU) is hereby constituted with immediate effect.

The term of the Governing Body would be 03 (three) years from the issue of this notification, however its members would have tenure as per the term as mentioned in the aforementioned Government Notification.

This order has the approval of Government vide No. eCF No.275491/2 Dated Dispur 04-12-2023.

1	President for a period of three years :	Mr. Arindom Choudury, Retd. Chief General Manger, APDCL
2	Secretary, Ex-Officio :	Principal of Jorhat Engineering College
3	Member-1 (Nominated by Hon'ble Guardian Minister)	Dr. Paran Baruah
4	Member-2 (Nominated by Hon'ble Guardian Minister)	Dr. Aditi Bazbarua
5	Member-3 (Guardian of the students studying in Polytechnic or nominated by DTE)	Dr. Raju Prasad Paswan, Professor, Dept. of AS & CSc, AAU
6	Member-4 (Teachers representative, elected for one year)	Dr. Mrinal Kumar Dutta, Associate Professor, Dept. of Civil Engg.
7	Member -5 (Teachers representative elected for one year)	Dr. Nayanmani Chetia, Dept. of Civil Engg
8	Member-6 (Non-Teaching staff nominated by Principal)	Ms. Polashi Gogoi, Accountant
9	Member-7 (Member from Alumni Association nominated by DTE)	Mr. Pranjal Dutta, DGM, NRL
10	Member-8 (Member from noted Entrepreneurs/ Industrialists of the state nominated by DTE)	Mr. Mridumahendra Das, Automovill Technology Pvt. Ltd.
11	Member-9 (Librarian as Ex-Officio Member)	Ms. Jinamoni Saikia

Duties of the Governing Body-

The duties of the Governing Body in the Engineering Colleges and Polytechnics of the state of Assam are as follows:

- a. To undertake financial management of the Grants-in –Aid (GIA) received from the state Government, All India council for Technical Education (AICTE) and any fund collected as authorized subscriptions and fund received as fees from the students for academic purpose of the colleges/polytechnics, including payment of salary etc. to the teaching and non-teaching staff of the college.
- b. To arrange for maintenance of the college/polytechnic building, furniture and equipment as required, including playground, auditorium, libraries etc.
- c. To submit annual report with statics in respect of the enrollment of students department-wise, result, teaching days held, performance of the faculties in an academic session to the Director of Technical Education.
- d. To oversee the functioning of the disbursing officer in disbursing the stipend/ scholarship sanctioned to the students in time, as well as to strive for preservation of an excellent academic standard of the College.
- e. On behalf of the Governing Body, the Secretary shall receive and grow the grants sanctioned by the state Government, by the Government of India and All India Council for Technical Education (AICTE) from time to time.
- f. With the approval of the Governing Body, the Secretary shall utilise the grants for the purpose for which is sanctioned and submit the Utilisation Certificate to the concerned sanctioning authority in time, with intimation to the Director.
- g. The Secretary shall disburse the deficit Grant-in-Aid sanctioned by the Director towards the salary of teaching and non-teaching sanctioned staff of the College within a week from the date of the receipt of the grants.
- h. If any excess amount of Grants-in- Aid sanctioned towards the salary the excess amount shall be refunded to the Director by the Secretary immediately.
- i. To determine the general scheme of the studies of the college/polytechnic, subject to approval of the affiliating University/college concern as well as the State Government, to be obtained through the Director with regards to the inclusion of additional subjects, introduction of Major Course in any existing subject.
- j. To consider and initiate project for environment of College, including prohibition of taking private tuition by the teaching staff.
- k. To deal with the discipline and the conduct of the teaching and non-teaching staff of the College.
- l. To deal with the academic calendar with the norms of the AICTE/ University Grant Commission (UGC) and to complete scrupulous compliance of the guidelines in respect of working days and holding of classes.
- m. The Governing Body will get all funds audited by the Account General, Assam annually.

Quorum

At least 7 (Seven) members of the Governing Body, excluding the co-opted member, shall form the quorum of the meeting.

Tenure

The normal tenure of the Governing Body will be 3 years. It may be extendable by another 2 years at the discretion of the State Government.

Director of Technical Education, Assam
Kahilipara, Guwahati-19

Memo No.- ECF No.380456/112 (A)

Date: 15-12-2023

I/369912/2023

Copy to:-

1. The Additional Chief Secretary to the Government of Assam, Education (Higher) Department, Dispur, Guwahati-06
2. The P.S. to the Hon'ble Minister, Education, Assam, Dispur, Guwahati-06. For kind appraisal of the Hon'ble Minister, Education, Assam.
3. The person concerned.
4. The Principal, Jorhat Engineering College for the favour of information.
5. The Registrar, ASTU for information and necessary action.

e-signed
Director of Technical Education, Assam
Kahilipara, Guwahati-19