राष्ट्रीय मानकीकरण प्रशिक्षण संस्थान, नौएडा

NATIONAL INSTITUTE OF TRAINING FOR STANDARDIZATION, NOIDA

भारतीय मानक ब्यूरो

BUREAU OF INDIAN STANDARDS

**Nomination Form**

|  |  |
| --- | --- |
| Name of the Programme |  |
| Date of the Programme |  | Venue: |
| Sponsoring Organization(**OR** In Individual Capacity)with complete Address |  |
| Telephone **/**Mobile Number |  |
| Organization**/**Firm GST No. |  |
| Email ID |  |

**Participants Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.No** | **Name (IN CAPITAL LETTERS)**  |  **Designation**  |  **Contact No.**  |  **Email**  |
| 1. |   |   |   |   |
| 2. |   |   |   |   |
| 3. |   |   |   |   |
| 4. |  |  |  |  |
| 5. |   |   |   |   |

|  |  |  |  |
| --- | --- | --- | --- |
|  Will you stay in Hostel ?  |   |  If Yes, Please mention the date and time  |   |
|  Yes  |  No  | Arrival | Date  |  Time  | Departure |  Date  | Time  |
|  |   |  |   |   |   |

**Details of Payment (in Rupees)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  **Training Fees \***  | **Hostel Charges \***  |  **GST ##**  |  **Discount, if any**  | **Total amount** |
|   |   |   |   |   |

**Mode of Payment**

|  |  |  |
| --- | --- | --- |
|  **Name of Bank**  | **UTR No. & Date of transaction #**  **(for NEFT/Net banking/ IMPS/UPI payment)**  | **Amount (in Rs.)** |
|   |    |   |

 **\* For Training/hostel fees, see NITS Training Calendar at BIS website** **www.bis.gov.in****. (Stay in hostel is charged on Night stay basis).**

 **# For payments by NEFT, Payment should be made to Bureau of Indian Standards, Savings A/c No. 712210100000650,**

 **Bank of India, Sec-62 Noida, Branch Code 7122, IFSC Code BKID0007122.**

 **## NITS GST No. 09AAATB0431G2Z8** , **SAC Code: 999294 Applicable GST@ 18% on Training fee and Hostel fee.**

#  Date: \_\_\_\_\_\_\_\_\_\_\_\_ Signature and Seal\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The nomination form should preferably be scanned and e-mailed to nits@bis.gov.in , hnits@bis.gov.in. and reach NITS at least one week before the progaramme date. For sending hard copy may be addressed to:

**Head ,** **National Institute of Training for Standardization (NITS), Bureau of Indian Standards,**

**A – 20 & 21, Institutional Area, Sector – 62, NOIDA - 201309, U.P.**

 Phones: 0120 – 4670227 , 4670232, Email: nits@bis.gov.in , hnits@bis.gov.in, Website: http://www.bis.gov.in

**Important** :

1. Participants are requested to get the confirmation from NITS, whether, nomination has been accepted or not **before attending the programme.**

**2. Rules for Refund of Training & Hostel Fees :**

 a) A refund of full fees shall be made when cancellation/withdrawal of nomination is made **at least 15 days** in advance of the date of the training.

b) Cancellation/withdrawal of nomination is made **less than 15 days** in advance of the date of the training programme or is not informed, a **cancellation** ‘ **charge of 25%** of the training fees would be levied. The balance amount after deducting the cancellation charges would be returned.

 c) Hostel fees if any, paid in advance shall be returned in full.